



LEARNING TOGETHER
CORNWALL EDUCATION LEARNING TRUST

GOVERNANCE TRAINING & NETWORKING PROGRAMME 2023 – 2024

COLLABORATE • EMPOWER • LEAD • TRANSFORM



Cornwall Education Learning Trust 2023 – 2024 Training & Networking programme

Training and networking for all those involved in school governance across the Trust. Training sessions are provided at no charge to trustees and governors within CELT. Please note that some training and networking listed will need to be on a face-2-face basis.

If you would like to book on to a training session please email [Christie csaunders@celtrust.org](mailto:Christie.csaunders@celtrust.org) and inform your Governance Professional.

Course 1 – Induction for New Trustees/LGBs

Course Lead: Clare Ridehalgh & Claire Carter

Target Audience: New and governors in post for some time

This session will cover the role and responsibilities of being a trustee and governor on a local board – there will be an opportunity to network with governors from other schools.

Date	Venue	Time
1. 8th November 2023	Atlantic Centre	16:00-17:00
2. 6th March 2024	Poltair Office	16:00-17:00
3. 12th June 2024	Atlantic Centre	16:00-17:00

Course 2 – Introduction to Safeguarding Tier 2 training (Mandatory)

This training is mandatory for every governor. All governing bodies are required to undertake safeguarding and child protection training at induction. This is aimed specifically for new recruits, or any governor that has not completed the training. The training will be delivered virtually by the Designated Safeguarding Lead.

Date	Time	Led by:
26th September	15:00-16:30	Simon Disney-Pollard, Carlzaze
6th November	13:15-14:45	Claire Gurd, Penrice
9th January 2024	15:00-16:30	Jacqui McGlynn, NT
22nd February 2024	13:15-14:45	Rachel Nile, Mount Charles
16th April 2024	15:00-16:30	Rachel Clift, Pondhu
6th June 2024	13:15-14:45	Emma Williams, Port Isaac



Course 3 – LGB Chairs’ Training

Course Lead: Clare Ridehalgh & Claire Carter

Target Audience: Chairs of LGBs

This session covers the role and responsibilities of LGB Chair as well as key relationships and is an opportunity to meet chairs from other schools and is relevant for current and aspiring Chairs.

Date	Venue	Time
26th June 2024	Atlantic Centre	16:00-17:30

Course 4 – Governor Monitoring

Course Lead:

Target Audience: All governors

Monitoring is an essential part of the governance role – it provides opportunity to hold the school to account and provide delegates with the tools and confidence to appropriately hold their schools to account. This session will provide you with the knowledge and confidence to embrace your governance monitoring role.

Date	Venue	Time
20th November 2023	Poltair	16:00

Course 5 – Understanding Your School’s Data

Course Lead: Richard Horswell, CELT Director of Data & Analysis

Target Audience: Trustees and governors

This session will help those involved in school governance to understand the data they will be presented with and how to interpret that information.

Date	Venue	Time
Primary – 29th November 2023	Atlantic Centre	16:00-17:00
Secondary – 27th February 2024	St Austell Office	16:00-17:00



Course 6 – Understanding Your Governance SEND Role

Course Lead: Joe McGovern, CELT Trust SEND Lead

Target Audience: All governors

This session will help those involved in school governance to understand their role and how it helps keep children safe.

Date	Venue	Time
29th February 2024	St Austell Office	16:00-17:00

Course 7 – Understanding Your Governance Safeguarding Role *Keeping Children Safe in Education*

Course Lead: Amy Daniels, CELT Trust Safeguarding Lead

Target Audience: All governors

This session will help those involved in school governance to understand their role and how it helps keep children safe. **This training is mandatory.**

Date	Venue	Time
2nd November 2023	Atlantic Centre	17:00 – 18:30
31st January 2024	Atlantic Centre	17:00 – 18:30
22nd February 2024	Poltair	17:00 – 18:30
25th April 2024	Atlantic Centre	17:00 – 18:30
13th June 2024	Poltair	17:00 – 18:30



Course 8 – Safer Recruitment

Course Lead: Amy Daniels, CELT Trust Safeguarding Lead

Target Audience: All governors & school admin staff

This session will help those involved in the recruitment process understand processes, legislation and law. This session will also cover the responsibilities of the Single Central Record.

Date	Venue	Time
8th December 2023	St Austell	13:00 – 15:00
26th January 2024	Atlantic Centre	13:00 – 15:00
9th March 2024	St Austell School	15:00 – 17:00
11th May 2024	Atlantic Centre	15:00 – 17:00
29th June 2024	St Austell School	15:00 – 17:00

Course 9 – Governor Health & Safety Training

Course Lead: Carrie Freeman, CELT Health and Safety Officer

Target Audience: All H&S Specific Governors and Chairs

This session will explain the CELT H&S Management System and LGB responsibilities for monitoring and holding our school leadership to account for implementing systems to meet our statutory compliance duties and our duty of care to the Health and Safety of all our employees, our pupils and anyone else affected by our operations.

Date	Venue	Time
15th January 2024	Atlantic Centre	17:00 – 18:30



Panel Training

These sessions will cover the role and responsibilities of governors and clerks that are required to sit on a panel.

Course 10 – Exclusion Panels

Course Lead: Tracy McLennan, Director Peninsula Education

Target Audience: All governors & nominated members

Date	Venue	Time
7th November 2023	Poltair	16:00-17:30

Course 11 – Complaints Panels

Course Lead: Clare Ridehalgh, CELT Deputy Trust Lead

Audience: All governors & nominated panel members

This session will be covered by Clare Ridehalgh, CELT Deputy Trust Lead

Date	Venue	Time
30th January 2024	Atlantic Centre	16:00–17:30

Course 12 – Disciplinary Panels

Course Lead: Leanne Randall, CELT HR Lead

Audience: All governors & nominated panel members

This session will be covered by Leanne Randall, CELT HR Lead

Date	Venue	Time
28th November 2023	Atlantic Centre	16:00–17:00



Course 13 – Board Self-review

Course Lead: Sarah Karkeek, Leadership & Governance Consultant

Target Audience: All trustees & governors

This session provides an opportunity to understand the self-review process in order to undertake this for your own board, with a specific emphasis on impact and how to access/demonstrate this within your board.

Date	Venue	Time
8th May 2024	Atlantic Centre	16:00-17:00

Chair's Forum

Date	Venue	Time
16th November 2023	St Austell Office	16:00
7th March 2024	Atlantic Centre	16:00
20th June 2024	Atlantic Centre	16:00

Clerk's Forum

Date	Venue	Time
21st November 2023	St Austell Office	15:00
12th March 2024	Atlantic Centre	15:00
25th June 2024	Atlantic Centre	15:00

Panel Meeting dates

Date	Venue	Time
3rd October 2023	Atlantic Centre	09:30 – 11:30
20th November 2023	St Austell	09:30 – 11:30
18th January 2024	Atlantic Centre	09:30 – 11:30
11th March 2024	St Austell	09:30 – 11:30
13th May 2024	Atlantic Centre	13:00 – 15:00
11th July 2024	St Austell	09:30 – 11:30